

POMONA UNIFIED SCHOOL DISTRICT ("District")

Permit for Personal Property

This Permit, once approved by the school principal or site administrator, constitutes authorization for the employee/owner to bring to school the item of personal property described below to be used as part of the instructional program, a recognized school activity, or display (one permit per item of property). This Permit is valid for one school year only. **The School Principal will keep a copy of this approved Permit at the school site and provide a copy to Risk Management.**

Employee/Owner Name: _____

Location/School _____ Bldg/Room#: _____

Description of Item: _____

Make: _____ Model: _____

Year of Purchase: _____ Serial #: _____

Actual Cash Value \$ _____

Educational or Business Purpose for Use of Item: _____

Date(s) the item is to be at this location:

From: _____ To: _____

Damage or loss to property, and any reimbursement, are subject to Board Policy 4156.3.

I, EMPLOYEE/OWNER, CERTIFY that the above information is true and correct to the best of my knowledge. I further certify that I have appropriately maintained the item of property described above and it is currently in good condition and proper working order consistent with the manufacturer's specifications, if any. My use of this item as set forth above is voluntary and of my own accord and I assume all risks and liability for my use of this item of property on District premises, including risk of property damage or loss, personal injury or death. I waive all claims against District and agree to indemnify and hold harmless District and its governing board members, officers, employees, agents and volunteers from any and all liability or claims that may arise from the use of this property pursuant to this Permit, except for liability or claims arising solely out of the negligence of District or its employees or agents.

Owner/Employee (signature)

Date signed

Administrative approval: I concur with the stated educational or business purpose for use of this property and with the stated property value.

Principal/Site Administrator (signature)

Date signed