



Itinerant Education Specialists (Inclusion and Orthopedically Impaired) Distance Learning Plan

In collaboration with the Educational Services Elementary Team, the Pomona Unified SELPA is dedicated to supporting teachers and students as we move into this 21st Century learning experience together. As we explore what the schedule and experience will be for teachers and students, we are mindful of the fact that we have varying skill levels and student needs. The schedules below show an implementation plan of PUSD’s Distance Learning Model for our Itinerant Education Specialists.

Guidance for Daily Distance Learning	
<ul style="list-style-type: none"> ● <u>Week of April 6th</u> - Teachers should focus on connecting with students/families and set the expectations for their engagement. Teachers can use phone calls to connect to students and parents to share their schedules. Teachers should start using Zoom in a basic manner to become familiar with the system. It can be used to do a brief check-in with students to practice how to engage on the system. ● <u>Week of April 13th</u> - Begin using the Unique Learning Systems lessons. Teachers should start experimenting more with Zoom and find ways to engage students in lessons online, including asking and answering questions and discussions. ● <u>Week of April 20th</u> - Small group instruction can begin this week to work with students that need additional support. ● All teachers will provide daily engagement in the learning process by using multiple distant learning approaches, preferably online platforms such as Zoom Conference and/or Google Classroom 	<ul style="list-style-type: none"> ● A suggested schedule is below, however, given the individual needs of our students, face to face time needs to be scheduled when the parent/student are available. ● All teachers will have an opportunity for weekly collaborative time to develop online learning remotely. ● All teachers will have access to training remotely to support their delivery of online learning activities (i.e. training videos, access to TTS). ● Once a week, all teachers should review student IEP’s and update progress as necessary.

- Itinerant Education Specialists assigned to inclusion or OI support will be included in the district recommended elementary academic schedules, including planning/office time:

Recommended Academic Schedule for Elementary Sites:

Monday	Tuesday	Wednesday	Thursday	Friday
Instruction Window 9am-1:30pm	Instruction Window 9am-1:30pm	Instruction Window 9am-1:30pm	Instruction Window 9am-1:30pm	8-10 Late Start Friday
1:45-3:00pm PD, Open Zoom meetings for individualized support, Staff Forum	1:45-3:00pm PD, Open Zoom meetings for individualized support, Staff Forum	1:45-3:00pm Teacher Planning time	1:45-3:00pm PD, Open Zoom meetings for individualized support, Staff Forum	10am-:300pm Teacher Planning, practice, collaboration Staff Forums

- Itinerant teachers will collaborate students' teachers one time per week to assist with:
 - Implementation of students' IEP classroom accommodations
 - Curriculum modifications
 - Visual supports
 - Behavior supports
 - Data collection on progress towards IEP goals
- Itinerant teachers will connect with students/parents one time per week to:
 - Provide parents with training/supports to assist with online learning
 - Provide direct instruction to students
- Itinerant teachers will create a Google classroom of resources for:
 - General education teachers
 - Parents
- Distance Learning Services Chart will be used for documentation
 - All attempts and communication with the student/family are logged; including time, date, phone number and person contacted
 - A record of all service minutes provided (Zoom time) will be kept; including length of time and date.

Contact List for Teacher Support

Program/staff support for Itinerant teachers:

- Patti Adams/Program Administrator: patricia.adams@pusd.org

Elementary Support:

- Gina Grelling/Program Administrator: silvia.grelling@pusd.org
- Edilia Fausto-Robles/Program Specialist (Edilia.Fausto-Robles@pusd.org): Allison, Alcott, Arroyo, Diamond Point, Golden Springs, La Verne, Lincoln, Lopez, Pantera, Philadelphia, Ranch Hills, Washington
- Teresa Patel/Program Specialist (Teresa.Patel@pusd.org): Armstrong, Decker, Harrison (preschool), Kellogg, Kingsley, Lexington (TK), Madison, Roosevelt, San Antonio, San Jose (Pre-School), Westmont
- Irishia Williams/Program Specialist (Irishia.Williams@pusd.org): Barfield, Montvue

Secondary Support:

- Johanna Sandoval/Program Administrator - johanna.sandoval@pusd.org
- Catalina Lacrue/Program Specialist (catalina.lacrue@pusd.org) : Pomona HS, Palomares, Harrison, San Jose, Emerson, SEEO, Village Academy, Park West
- Shea Estrada/Program Specialist (shea.estrada@pusd.org) : Garey HS, Fremont, Simons, Lexington, Vejar
- Irishia Williams/Program Specialist (irishia.williams@pusd.org) : Diamond Ranch HS, Ganesha HS, Marshall, Lorbeer, Cortez